

No. 17-1(110)/10-RMLH (HA-I)
GOVERNMENT OF INDIA
DR. RAM MANOHAR LOHIA HOSPITAL,
NEW DELHI-110001

Sub: Limited Tenders for Service contract for providing Hygienic-cleaning service to various Operation Theater and department of the hospital.

The Medical Superintendent Dr. Ram Manohar Lohia Hospital, New Delhi, invites tenders from Delhi based registered/reputed firms dealing in the service of Hygienic Cleaning jobs of Operation Theater and Departments of the hospital as per the detail below

DETAIL OF THE AREA

RATES OFFERED

PART-A

Providing Hygienic-cleaning service in GFOT & Trauma OT (Round the clock)

PART-B

Providing Hygienic-cleaning service in FFOT/ NEW OT / Cath Lab / MAT OT / CTVS OT (From 8.00 A.M. to 5.00 P.M.)

Procedure of submitting the tender document:-

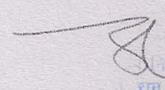
The tenderer must submit the quotations in envelopes marked with **Hygienic Cleaning job** on the envelope. The tender will contain the Bank Draft of EMD, all the details of services offered, terms & conditions, eligibility criteria, specification, staff strength, etc., and the price offered. The tender must be accompanied by a Demand Draft of Rs. 50,000/- (Rs. Fifty thousand only), drawn in **favor of Pay and Accounts Officer, Dr. Ram Manohar Lohia Hospital, New Delhi** on any schedule Bank as Earnest Money. Tenders received late will not be considered. EMD's deposited with this Hospital in connection with other tender enquiries or earlier tenders for any purpose will not be considered against this tender enquiry. EMD's will be accepted in the form of **DEMAND DRAFT** only. General terms and conditions/ eligibility criteria of this tender enquiry is mentioned below, which shall be part of this tender enquiry.

This tender document is not transferable. One copy of this tender form duly signed and stamped, shall be enclosed with the tender in token of agreement to all terms and conditions as mentioned in this tender document.

The Complete tenders must be deposited in the Hospital Administration-I on or before 30.09.2010. **No late tenders will be accepted under any circumstances.**

GENERAL TERMS AND CONDITIONS :-

1. This service Contract shall be for the period one year commencing from 1.10.2010 and can be extended upto three years on satisfactory performance of the firm and will not be extended more than five year in any circumstances.


Director (Admn.)
Dr. R. M. L. Hospital, New Delhi-1
E-mail: ddadm.rmlh@nic.in
www.rmlh.org

2. The tenderer shall carry out the Regular job, at the approved rates only. The tenderer shall also furnish the telephone numbers on which they can be contracted if needed at odd hours for any jobs.
3. The tenderer should quote the rate including providing Hygienic Cleaning Machine for each Operation Theater and labor charge and chemical whichever is required for operating this machine/service.
4. The tenderer may quote their competitive rates for the job. It is not mandatory to award the entire job to one firm. It can be awarded Department wise, OT wise or as required.
5. The tenderer shall not sub-lease any of the works awarded to them to any third party, without the written permission of the Medical Superintendent, Dr. Ram Manohar Lohia Hospital, New Delhi.
6. If the job under service contract is not provided for more than one day or less as per requirement the contract fee will be deducted @ Rs. 1000/- per day, besides any other administrative action as deem fit.
7. Payment of the contract will be released once in a two month/quarterly/half yearly, as the tenderer may choose, and after satisfactory performance certificate and a original satisfactory completion certificate to be produced from the concerned Head of the department/OT on monthly basis.
8. The appropriate chemicals/liquid treatment should be done daily and it will be arranged by the tenderer himself on its own cost. **They shall also specify clearly the name/details of chemicals/liquid to be used by them for this service.**
9. EMD of unsuccessful tenderer will be returned after the confirmation of successful tenderer and EMD of successful tenderer will be refunded after satisfactory completion of contract period and releasing the last Contract fee/payment. **No interest on the EMD will be paid in any circumstances.**
10. The Tenderer shall have at least three years of job experience for the tender, and shall produce documentary evidence to this effect from any recognized Hospital of Government/Semi-Govt. Organizations.
11. The tenderer shall produce service tax registration certificate from the concerned authority and copy of latest return (to be enclosed).
12. The tenderer should have qualified technical personnel to handle this job and shall provide a list of service personnel with the copy of Identity Cards, who will be deputed for the job, clearly mentioning their technical qualification and experience.
13. The Medical Superintendent or his authorized representatives have the full authority to inspect the premises of the tenderer at any time during the contract period.
14. The tenderer should raise and submit their last contract fee bill within six months from the date of completion of this contract. Late submission of bills without any valid reasons will not be processed for payment.

15. The tenderer shall quote lowest rate only, and in case they are charging still lower in other govt. department/ Hospital, this hospital shall have the right to award contract at the similar lowest rates only. The tenderer shall quote a certificate to this effect on all their bills.
16. Rates shall be mentioned both in words and in numerals. In case of any discrepancy, rates mentioned in words will be treated as final and it should be typed only and any overwriting/fluid will not be allowed.
17. The tenderer shall quote the rates to this service on 'AS IS WHERE IS' basis and in case they want to charge any extra amount towards the initiating the service before entering into the contract, it shall be clearly mentioned, and if it is not mentioned clearly, it will be presumed that the tenderer will take up the contract on 'AS IS WHERE IS' basis only.
18. Before submitting the tender, the tenderer is expected to inspect the concerned department after obtaining permission from the respective Head of the Department on any working day between 2.00 P.M. to 3.00 P.M.
19. Rates shall be quoted against each OT on this form or on the letterhead of the firm by typing only and submitted, no overwriting and fluid will be allowed.
20. The tenderer will submit the culture report of respective Operation Theater/Department on completion every quarter from the Microbiology Department of this hospital or any other lab authorized by Delhi Pollution Control Committee, failing which the payment of next bill will not released.
20. The Medical Superintendent, Dr. Ram Manohar Lohia Hospital, New Delhi reserves absolute right to accept or reject any tender either in full or in part, without any reason therefore.

Signature of the Tenderer



(Anil Kumar)

Dy. Director (Admn.)

For M.S.

अनिल कुमार / ANIL KUMAR, CSS
उप निदेशक (प्रशा.) / Dy. Director (Admn.)
डॉ. राम मनोहर लोहिया अस्पताल, नई दिल्ली-1
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